



Intermediate Teacher (Grades 3, 4, or 5)

Hours: 4 days per week* (Monday-Thursday; 8:15 a.m.-2:45 p.m. for teachers- school day is 8:30-2:30)

Salary: Please call for this information if interested in the position (704-821-9952)

Start Date: Tuesday, August 15, 2017*

End Date: May 31, 2018*

Benefit: \$5,000 tuition remission off tuition payments for a child attending Arborbrook.

*Note that these dates are the dates of the school year itself. The contract begins August 1st and ends July 31st of the following year (pay periods are twice per month for a full year). Please also note training times required below.

Description

Arborbrook Christian Academy in Matthews, NC is seeking a third, a fourth, and possibly a fifth grade teacher for one of our Intermediate classes. Each teacher would be responsible for teaching a small class in one of those age groups. In some cases, we currently have one class in a grade and we are expanding to two.

The position includes planning lessons, grading papers, and engaging with students in a positive way. Our school is a four-day a week Christian school (no school on Fridays), and our hours are 8:30-2:30 so we try and use the time with students well. Class sizes are small at Arborbrook, with classes not usually larger than 14-15 students at that level (often classes are 9-12 students).

The basic job description includes the following:

- A. Teach small class of students every day, Monday-Thursday. Subjects to be taught include Language Arts, Inspirational Studies, and History & Geography, Science, Math, and Bible. Please note that it is quite likely one or more of those subjects will be team taught (teaching both classes one subject and thus teaching one less subject).
- B. Follow the curriculum guide and use materials provided.
- C. Assess students on a regular basis according to school assessment standards, best practices, and authentic assessment principles.
- D. Prepare regular grade reports (on a trimester basis).
- E. Prepare mid-term indicator reports (on a trimester basis).
- F. Prepare for one parent conference in the fall in October.
- G. Meet with parents after school as needed/requested.
- H. Send out a weekly newsletter via e-mail to parents to fill them in on what has been happening that week in class.
- I. Encourage students in their weaknesses and help develop students in their areas of strength.
- J. Be a good role model for students.
- K. Attend Wednesday morning faculty meetings (7:55 a.m. every Wednesday).

- L. Attend Teacher conferences: Faculty Training week of July 24th - 28th; Childlight Conference October in early October (2 day conference- no school on Thursday in order to attend conference). These are staff development times required for teachers every year that are part of the teaching contract but not paid separately. There are additionally several half-days per year which include two-hour teacher workshops that afternoon.

Our intermediate curriculum in English includes *Words their Way* for word study/spelling, *Wordly Wise* for vocabulary, *Easy Grammar* for grammar, and living books for literature, with an emphasis on narration. We use an in-house writing curriculum based upon Virginia state standards (including creative writing, research writing, poetry, and analytical writing). Our history curriculum is based upon a chronological study of history and on the use of living books and historical fiction.

Requirements

All teachers must have:

1. A heart for God. They will be born-again, Bible-believing Christians in a growing relationship with our Lord and Savior, Jesus Christ.
2. A love for children. They will be kind, nurturing individuals who enjoy spending time with young people.
3. An ability to be a positive role model. They will do their best to live a life that is pleasing to God and therefore serve as a model for our young people.
4. A call on his or her life to be a teacher. They will feel that teaching is one of their spiritual gifts and feel a call on their lives to teach and impact the next generation of Christ followers.
5. A dedication to the vision and mission of Arborbrook. They will have a thorough understanding of and be in agreement with the vision and mission of the school.
6. A teachable spirit. They must be open to training from a supervising teacher and the academic director. A positive attitude and cheerful demeanor should accompany their teachable spirit.
7. A four-year college degree.

This specific position also requires:

1. Excellent grammar and the ability to write well.
2. Classroom experience is required.
3. Someone with strong writing skills is preferred.
4. Someone with an education background (teacher training) is preferred.
5. Someone familiar with Charlotte Mason's ideas, but training will be provided.

If interested in applying, please contact and send your resume or CV via email to:

Missy Trent at missy.trent@arborbrook.org

Phone number at Arborbrook is (704) 821-9952